TEMPLATE

PROJECT ANNUAL REPORT FORM

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Contact Details

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SUMMARY

Gold Standard Design Certified Projects are required to submit annual reports to share progress, key updates and confirm that the project is active. This template provides a standardised form to complete annual reporting. The annual reports are required for each monitoring year for which verification is not completed by the end of the following calendar year (section 5.1. (d), Annual Reporting, Gold Standard for the Global Goals Principles and Requirements). The Project Developer shall upload annual reports on the SustainCERT App.

1| SCOPE AND APPLICABILITY:

1.1.1 | The annual report form is applicable to all Gold Standard standalone projects and voluntary project activities (VPAs) of all scales. In case of a Programme of Activities, the Coordinating/Managing Entity may submit one combined annual report for multiple VPAs.

1.1.2 | **A/R Projects Only** - If the project is certified according to the Forest Stewardship Council (FSC), the Certification Status replaces the completion of this template. Please provide the FSC Audit Report and provide a reference to this supporting document in section 3| of this template. In addition, please provide evidence on how the project demonstrates conformity to Gold Standard Safeguarding Principle 3.8.1 on Water (FSC Certification is not deemed as evidence that this Principle is met). For further guidance refer to

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the section "FSC Dual Certification" in the Land Use and Forests Activity Requirements.

2| ENTRY INTO FORCE

2.1.1 | The annual report form:
   a. is available for use by all projects from its release date.
   b. shall be used for annual reports submitted after 15/11/2022.

3| TIMING FOR ANNUAL REPORT SUBMISSION

3.1.1 | As per section 5.1 of the Principles and Requirements, annual reports:
   a. are due until end of next calendar year for which the verification is not completed.
   b. Are still required by the end of the calendar year if a verification is in progress but not complete.

For example:

Examples - Project Status	Annual report submission
No monitoring report submitted yet, project start date in 2019	by end of 2020
Last monitoring period end: 01 January 2019	by end of 2020
Last monitoring period end: 01 December 2019	by end of 2020
Verification report submitted for monitoring period 01 June 2018 to 31 May 2019	for 01 June 2019 to 31 December 2020 by end of 2020
Last monitoring period end: 01 December 2019, last annual report covering 01 December 2019 to 01 December 2020	by end of 2021

3.1.2 | The Project Developer shall upload the annual report(s) on the SustainCERT App to complete the submission. Note that the annual report shall be made public upon submission.

1| PROJECT(S) INFORMATION

Please identify the project activity, Programme of Activity, and/or Voluntary Project Activity/ies (henceforth called 'project') and the reporting period to which this annual report applies.

1.1 |	Title of Project/ VPA(s) If you are submitting an annual report for a project or number of VPAs, please include the name of the all VPAs as well.	ECOLIFE Conservation Patsari Improved Cookstove Project Monarch Butterfly Biosphere Reserve Mexico
1.2 |	GS ID(s)	GS7783
1.3 |	GS Registry project link(s)	https://registry.goldstandard.org/projects/details/2626
1.4 |	Date of completion of the report	29/12/2022
1.5 |	Which monitoring period is the annual report being submitted for?	30/06/2021 – 31/12/2022
1.6 |	Is a verification in progress for this monitoring period? Annual reports are still required by the end of the calendar year if a verification is in progress but not complete. Refer to Principles and Requirements 5.1.39 and 5.1.42	☒ Yes ☐ No

2| ANNUAL REPORT

Please use this section to provide a brief summary of the progress of the project(s) during the reporting period and a summary of the monitoring information obtained.

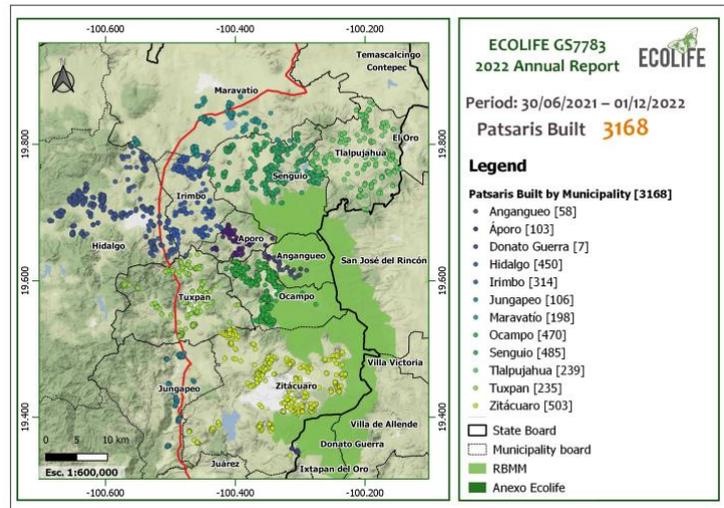|		
1.7 |	Has the project been actively implemented/operated during the monitoring period (Q1.5) this report refers to?	☒ **Yes** ☐ No *If no, please elaborate:*

1.8	Please list the recent activities, events and actions related to the project that summarize the project's progress during the monitoring period this report refers to. This may include milestones in implementation, calibration of equipment, carrying out of surveys or monitoring activities, Host Country approvals, etc. Refer to: Principles and Requirements 5.1.42.(a)	ECOLIFE Conservation's Improved Cookstove Project, GS7783, has been actively implemented during the second monitoring period. The project has been successfully implemented following the approved project design, ensuring transparent monitoring of all SDG impacts and parameters. Verification is currently in progress for the second monitoring period, 30th June 2021 – 31st December 2022. The project start date is April 16th 2019 and received GS performance certification in December 2021. From project start date (16/04/2019) to 1st December 2022, a total of 6,486 Patsari stoves have been constructed as part of the project. During the first monitoring period (16/4/2019-30/6/2021), a total of 3,702 Patsari stoves were constructed, resulting in 20,300 tCO_2e mitigated cumulatively. As the second monitoring period has not concluded, it is not possible to define the total stoves built during the entire second monitoring period. However, covering most of the monitoring period, from 30/06/2021 – 01/12/2022, a total of 3,168 Patsari stoves were constructed. During the second monitoring period the project was implemented at an average rate of ~200 stoves/month, an increase from the first monitoring period. With the help of carbon funding, the project plans to increase implementation by over 50% in 2023. The project's monitoring system has been ongoing since project start and is carried out to ensure monitoring is representative of typical technology and fuel use practices among the project population. The project is continually refining the monitoring design and practices to optimize transparency and strengthen the overall monitoring system. Following the requirements, a total sales records (project database) is continuously maintained, a monitoring and usage survey is conducted annually, and a field test is conducted every two years to update monitoring parameters over time.

A usage rate survey was completed during the second monitoring period from a random representative sample of project stoves in order to consider the variation of the monitored parameters. The survey was conducted following all of the requirement and guidelines set forth in the Gold Standard Usage Rate Monitoring and Rule Update. The project usage survey was carried out during October and November 2022 where a total of 152 surveys were collected across the four age groups. The full results of the project survey are under verification assessment, so the final results will be made available during verification and performance reviews. The samples as per age group is as follows:

- Age Group 0-1: 32
- Age Group 1-2: 33
- Age Group 2-3: 37
- Age Group 3-4: 50

A Project Kitchen Performance Test (KPT) was conducted during the first monitoring period in 2021. Although project performance field tests are required every two years, a Project KPT was completed during the second monitoring period in order to obtain consumption data for age group 3-4. There were no samples in age group 3-4 at the time of the 2021 KPT campaign. The Project KPT for age group 3-4 was performed with 35 samples collected on three consecutive days starting between 7th and 9th November, 2022. Field tests are conducted following the requirements set for in GS TPDDTEC v3.1 to measure real technology performance in the field with a representative sample of end users. The full and final results of the KPT analysis is available during verification assessment.

The project implements of variety of monitoring campaigns to better measure the real performance, enhance the operations, and improve the overall quality of the project. Project monitoring activities ensure that the project is being implemented as designed, project operations encourage proper adoption and sustained use of the technology, and that policies are being followed to ensure the highest measure of quality and safety. Among many recent monitoring activities undertaken by the project, the maintenance program was implemented during the second monitoring period. This includes analysis of technology lifespan, quality control surveys, maintenance surveys, replacement campaigns, and carbon waiver completion. These recent activities exemplify how the PD continually seeks to strengthens the project's monitoring system beyond the activities required by the methodology.

1.9 | Have there been any **changes to the continuous input/grievance mechanism** during the monitoring period this report refers to?	☐ Yes ☒ **No** *If yes, please ensure that all stakeholders are informed of the new way to provide continuous inputs or file grievances.*
1.10 | Has there been any **input/feedback or grievance** provided by stakeholders after the validation stage and during the monitoring period this report refers to? Refer to Principles and Requirements 5.1.42.(c)	☒ Yes – Feedback has been translated from Spanish to English using a publicly available software. All comments will be made available to the VVB at the time of verification. ☐ No *If yes, please fill out the table below.*

Stakeholder Engagement Report					
Date	**Comment**	**Action point from Project Owner**	**Response From Project Owner**	**Responsible person for the issue**	**Issue resolved?**
09/09/2022	*If I spend less firewood we can cook more things*	*None*	*Thank you for your comment.*	*Promotion Department*	☒ Yes ☐ No
09/09/2022	*Good afternoon thanks and grateful for all the people of my community and the surrounding communities*	*None*	*Thank you for your comment.*	*Promotion Department*	☒ Yes ☐ No
09/09/2022	*Excellent stove, as its name says it is ecological, smoke is not concentrated within the house and even reduces the amount of firewood before, thanks and I hope it reaches more homes because it is totally worth it 🖐*	*None*	*Thank you for your comment.*	*Promotion Department*	☒ Yes ☐ No
09/09/2022	*Hello good afternoon, very good work and above all good invention to take care of our health with the Ecolife stoves thank you, I am from the second fraction of Calabozo, municipality of Senguio Michoacán*	*None*	*Thank you for your comment.*	*Promotion Department*	☒ Yes ☐ No
09/09/2022	*Good afternoon, I am a beneficiary of this project and in my experience compared to what I had, it is very saving, the tortillas are done very well and are soft and as for the benefit of our health, nothing comes out of smoke, I am very grateful and Let us hope to continue benefiting more people.*	*None*	*Thank you for your comment.*	*Promotion Department*	☒ Yes ☐ No
09/09/2022	*Everything is fine, comales in this rainy season usually oxidize a little but they are fine.*	*Provide Maintenance Information*	*A message was shared with the following text "for people who have their griddles "rusty" or "wet" they have to sand the entire griddle with sandpaper, then let it dry at naturally, then rub cooking oil all over the griddle both on the top and bottom (with the help of a napkin) and then put them in the patsari and light the fire to cure them"*	*Promotion Department*	☒ Yes ☐ No

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09/09/2022	They can come to do more	Individual Follow-up	He was contacted privately to be able to know who the interested person was and what localiad was to share information with the corresponding promoter.	Promotion Department	☒ Yes ☐ No
13/09/2022	I have the problem that rear comales do not heat well.	Provide Maintenance Information	A message was shared with the following text "Sometimes small comales can take a little longer to heat this can be due to: - Not being in direct contact with fire can take a little more time to heat up EITHER - The space where the comales are connected can be covered by ash, so it is necessary to lift the 3 comales and with the help of a spoon and/or brush withdraw all the ash there. If problems please contact us to give you a solution. "	Promotion Department	☒ Yes ☐ No
14/09/2022	Good afternoon thank you very much for your work, thanks to my stove Patari is very useful and comfortable and above all you no longer breathe the use that does so much damage, a heartfelt thank you	None	Thank you for your comment.	Promotion Department	☒ Yes ☐ No
14/09/2022	Grateful to the program. It is very practical and very useful, very good job hopefully it will continue to reach more homes, thank you very much	None	Thank you for your comment.	Promotion Department	☒ Yes ☐ No
14/09/2022	Thank you very much we no longer breathe the smoke and saving firewood	None	Thank you for your comment.	Promotion Department	☒ Yes ☐ No
14/09/2022	Hello good night I thank you for my stove Patsari I am very well and I am very happy with your work because I no longer have smoke in my home	None	Thank you for your comment.	Promotion Department	☒ Yes ☐ No
18/10/2022	I have a problem that rainwater drips through the tube and covers the two little comals. What can I do because it is a tile where they took it out?	Provide Maintenance Information	For those who have problems with the tubes and water, a high temperature silicone (bought a hardware store from 70 pesos) can solve your problems with the leaks coming from the	Promotion Department	☒ Yes ☐ No

			chimney.		
18/10/2022	*The Patsari stove works excellent for me and smokelessness is equal to health, thank you very much to the Ecolife group*	*None*	*Thank you for your comment.*	*Promotion Department*	☒ Yes ☐ No
18/10/2022	*Thank you very much, I am delighted with my stove, it works very well* 😊	*None*	*Thank you for your comment.*	*Promotion Department*	☒ Yes ☐ No
04/11/2022	*Very grateful to all collaborators who make such an excellent altruistic support possible. The Lord continues to bless them so that the Patsari project can reach the most marginalized places of our blessed Mexican Republic. Thank you very much and blessings for all of you.*	*None*	*Thank you for your comment.*	*Promotion Department*	☒ Yes ☐ No
04/11/2022	*Good night thank you very much for the support is very useful and it works excellently well*	*None*	*Thank you for your comment.*	*Promotion Department*	☒ Yes ☐ No
16/11/2022	*I really appreciate your support, it is very useful, it saves a lot of firewood, it is practical and I think that now that cold times come will help all people to also spend this season in the best possible way, we thank you for your infinite support.* 🙏	*None*	*Thank you for your comment.*	*Promotion Department*	☒ Yes ☐ No
6/12/2022	*It works very well thanks for the support here you can see that it is being used*	*None*	*Thank you for your comment.*	*Promotion Department*	☒ Yes ☐ No
6/12/2022	*Good evening, thank you very much for the support, I am very grateful, it works very well, God bless you*	*None*	*Thank you for your comment.*	*Promotion Department*	☒ Yes ☐ No
6/12/2022	*Good evening I love it, I am very comfortable with my patsari and I make my tortillas and cook my food very cheap in terms of firewood Thank you for such a good project*	*None*	*Thank you for your comment.*	*Promotion Department*	☒ Yes ☐ No
18/1/2022	*I had a problem with my stove, a fence fell on it and I would like to acquire another.*	*Maintenance/ Repair*	*The truth of this was verified with the promoter and a new patsari was built*	*Promotion Department*	☒ Yes ☐ No
3/7/2022	*The user asks to renew her Patsari, given that the height of the base is very low and they changed the material of*	*Maintenance/ Repair*	*The Carbon waiver survey is reviewed to verify the information and a stove was built.*	*Promotion Department*	☒ Yes ☐ No

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	their walls so she fears an accident can occur (it seems that it now has cardboard sheet).				
19/9/2022	*It requires a change of main comal.*	*Maintenance/ Repair*	*Comal was replaced following the maintenance program.*	*Monitoring Department*	☒ Yes ☐ No
19/9/2022	*It requires a change of main comal.*	*Maintenance/ Repair*	*Comal was replaced following the maintenance program*	*Monitoring Department*	☒ Yes ☐ No

1.11 | Have there been any incidents or events that may impact the Outcomes/Impacts delivered to date (in terms of loss) or the ongoing Performance of the Project. Refer to Principles and Requirements 5.1.4.2.(d)	☐ Yes ☒ **No** *If yes, please elaborate:*
1.12 | Have any legal contests/disputes arisen related to the project? Refer to Principles and Requirements 5.1.4.2.(e)	☐ Yes ☒ **No** *If yes, please elaborate:*

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1.13 | Have there been any updates to the Key Project Information, Project Design Document, Monitoring & Reporting Plan? Refer to Principles and Requirements 5.1.4.2.(f)	☐ Yes ☒ **No** *If yes, please refer to the section* **Error! Reference source not found.** *below*

<table>
<tr><td rowspan="9">**1.14** | Please provide a summary of the monitoring information collected during the year.

Please only provide information on those indicators monitored during the reporting period. Indicators monitored once per monitoring period are not necessary to be included here.
Refer to Principles and Requirements 5.1.42.(g)</td><td colspan="5"></td></tr>
<tr><th>Data/Parameter</th><th>Unit</th><th>Description</th><th>Source</th><th>Monitoring Frequency</th></tr>
<tr><td>$U_{p,y}$</td><td>%</td><td>Usage rate in project scenario p during year y</td><td>Annual usage survey/Monitoring survey</td><td>Annual</td></tr>
<tr><td>$N_{p,y}$</td><td>Days</td><td>Cumulative number of project technology-days included in the project database for project scenario p against baseline scenario b in year y</td><td>Total sales and distribution record</td><td>Continuous</td></tr>
<tr><td>$P_{p,y}$</td><td>tons/household/day</td><td>Quantity of fuel that is consumed in project scenario p during year y</td><td>Kitchen Performance Test</td><td>Every two years, or more frequently</td></tr>
<tr><td>$f_{NRB,i,y}$</td><td>Fractional non-renewability</td><td>Non-renewability status of woody biomass fuel in scenario i during year y</td><td>fNRB Calculation</td><td>Updated at renewal of crediting period</td></tr>
<tr><td>$LE_{p,y}$</td><td>t_CO_2e</td><td>Leakage in project scenario p during year y</td><td>Baseline and monitoring survey</td><td>Every two years</td></tr>
<tr><td>Proportion of project beneficiaries using a traditional fogon, defined by age-group</td><td>%</td><td>Proportion of project beneficiaries using a traditional fogon in parallel to the project technology stove.</td><td>Annual usage survey/Monitoring survey</td><td>Annual</td></tr>
<tr><td>$P_{p,b,y}$</td><td>tones/household/day</td><td>Specific fuel savings for an individual technology of project p against an individual technology of baseline b in year y,</td><td>Kitchen Performance Test</td><td>Every two years (reported annually</td></tr>
<tr><td>people reporting ability to expand cooking options</td><td>%</td><td>Project beneficiaries confirming the project has contributed expanding cooking options</td><td>Annual usage survey/Monitoring survey</td><td>Annual</td></tr>
</table>

	Proportion of beneficiaries confirming less respiratory disease	%	Project beneficiaries confirming the project has contributed to decreasing respiratory disease	Annual usage survey/Monitoring survey	Annual
	proportion of beneficiaries confirming improvement in hygiene	%	Project beneficiaries that perceive hygiene within the kitchen has been improved thanks to the project	Annual usage survey/Monitoring survey	Annual
	Number of job positions created by the project and the total payroll costs.	Number of jobs	Average number of jobs created as result of the project activity over the monitoring period	Contracts, employment records, and payment records	Annual

1.15 | (For LUF projects) Have there been any updates to the 'Project Participants and Secured Titles?' Please ensure that at all times the project is in compliance with section 2 (b) of the Land Use and Forests Activity Requirements. Refer to Principles and Requirements 5.1.4.2.(h)	☐ Yes ☐ **No** N/A

3\| SUPPORTING DOCUMENTATION/EVIDENCE

1.16 | Please list any supporting documentation or evidence provided along with this annual report Refer to Principles and Requirements 5.1.4.2.(f)	

4\| DECLARATION OF CORRECT PROJECT INFORMATION

☒ I, the undersigned, attest to the accuracy of the information provided in this Annual Report

☒ I, the undersigned, understand that annual reporting does not represent certification nor any decision-making or agreement to any design change by gold standard. Annual reporting is intended as an opportunity to share progress and track key updates and confirms to Gold Standard that the project remains active. With formal review of conformity to requirements; any changes in approach shall be undertaken at performance certification only.

Project Developer/Representative Entity	ECOLIFE Conservation

Signatory names	
The signatory shall be an individual with legal signing authority within the Project Developer's organization Refer to *Principles and Requirements* 5.1.43	Christopher Goering
Signature	I, Christopher Goering (Operations Director of ECOLIFE Conservation), a designated representative with legal signing authority within the project, attest to the accuracy of the information provided in this annual report.
The Project Developer shall attest to the accuracy of the information provided by its signature on the Annual Report Refer to *Principles and Requirements* 5.1.43	

DOCUMENT HISTORY

Version	Date	Description
1.0	01/07/2017	Initial Adoption
1.1	01/03/2018	Editorial changes
2.0	16/08/2022	- Introduced a checklist format with guidance and references. - Added clarification on timelines and conditions for submission of annual reports and other communication to Gold Standard. - Changed title to differentiate from other annual report templates.

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