**2018 ECOLIFE Internship Description**

**Title of Position**  
Education Intern

**Manager Name**  
Connor Leone  
Aquaponics Education Coordinator  
cleone@ecolifeconservation.org

**Position Overview**  
The Education Intern will work under the direction and mentorship of the Aquaponics Education Coordinator to support program related needs. Projects may include: ECO-Cycle maintenance and manufacturing, data entry & analysis, inventory accounting, classroom visits, curriculum implementation, and writing opportunities.

**For Organization**  
Assist with monitoring of ECO-Cycle inventory and maintenance  
Assist with manufacturing and distribution of ECO-Cycle Aquaponic Kits  
Support curriculum implementation – water conservation, native habitats, climate change, STEM, and Next Generation Science Standards  
Support network of teachers, students, customers and collaborative partners

**For You**  
- Work on tangible projects that will enhance your resume and skill set
- Gain experience in nonprofit programs & work with dedicated professionals
- Opportunity to express creative ideas and receive feedback
- Make a difference!

**Skill Set Requirements**  
- Passion for education, food production, and improving the environment  
- Excellent written & verbal communication skills  
- Outstanding organizational skills and attention to detail  
- Strong computer skills. Graphic design is a plus!  
- Ability to work with a diverse group of constituents including teachers, students, donors, volunteers, business leaders, and staff  
- Strong time-management and ability to meet deadlines  
- Capable of forming innovative concepts and fostering creative projects.  
- Good sense of humor!

**Start and end dates of internship**  
Flexible  
**Expect hours per week**  
10 hours